

Board of Selectmen
Minutes September 13, 2011

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeffrey Bryan
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime for police department was 0 hours, fire department was 10 hours, and highway had no hours of overtime for this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Jonathan wanted to discuss a bond application he's working on for the Lyford easement. The bond amount is \$283849, rates have not been set yet but the 10 year yield rate is 1.9%, and Devine Millimet's fee is \$4000-\$6000. Bryan made a motion, 2nd by Menter to sign the engagement letter to hire Devine Millimet for bond council. All were in favor.

Jonathan also wanted to discuss accepting credit cards for tax payments. Citizens Bank has made the changes that were suggested by counsel at previous meetings. Bryan made a motion, 2nd by Hubbard to set it up. All were in favor. It will be a separate account, no set up fees, and the town will not bear any fees. The customer will pay a fee of approximately 2.5% to use their credit card.

Bryan made a motion, 2nd by Menter to approve the public minutes of 9/6/11 with the following amendment at the top of page 2:

Lemoine mentioned that full-timer Joe Byrd would be on vacation in October and that the department would be short of drivers. Menter asked the Chief how many fire department members there are and how many of them are drivers. Lemoine stated there are 25-28 members but only 4 or 5 of them are drivers. Menter asked if Duane or Wayne could drive a truck while Joe was on vacation as they both have CDL's and are in town. Hubbard asked why the rest were not drivers, and Lemoine stated that the others did not want to. Lemoine said it's more than needing a truck driver. He needs a pump operator and does not have enough people on the call force that are trained to drive trucks.

Lemoine wanted to discuss posting a position for a full time firefighter. Proposed salary for this position is \$34000-41000. Menter suggested waiting another year, filling the shifts with call force, and capture the savings from not rehiring. The savings from health benefits, retirement, vacation, and built in overtime would be about \$25000. All were in favor.

Bryan made a motion, 2nd by Hubbard to approve the nonpublic minutes of 9/6/11. All were in favor.

Menter made a motion, 2nd by Bryan to nominate Emily Schmalzer to the Local River Management Advisory Committee for the Lamprey River. All were in favor.

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The Town is no longer under contract with One Communications for land lines in all town buildings. Clement to get price comparisons from Fairpoint, BayRing Communications, Comcast, and One Communications. Artimovich stated that Exeter and Portsmouth have had problems with BayRing where their emergency lines stopped working. The proposals should include an emergency plan for police and fire communications.

A check for \$261,508.64 was deposited into the general fund in May. The check was from the school capital reserve fund. It was not voted in at the School District Meeting. Article 4 from the School District Meeting to discontinue the fund passed but Article 8 to transfer the funds from that account back to the Town's general fund was withdrawn. Bryan made a motion, 2nd by Menter to cut a check of \$261, 508.64 back to school. All were in favor. Menter to go to the School Board meeting on 9/19/11.

In regards to the question Bryan had at the last meeting on the fire department's bottom line budget figure not appearing the same as the approved amount from December 2010. The bottom line for the budget is showing \$289201 because the prior year encumbrance of \$30000 was added in July. When the encumbrance was originally entered it was posted against the building repairs and maintenance line item instead of the prior year encumbrance line item. The adjusting entry was made and the budget reports are correct with the approved budget.

Building Inspector Gil Tuck was in to have the following permits signed:

- Linda Tuck, 333 South Road, Mobil unit being moved onto property and temporary electrical and plumbing to be installed: signed by Board
- RJ Moreau Communities, 12 Autumn Lane (Lot F), new house lot: signed by Board
- RJ Moreau Communities, 14 Autumn Lane (Lot G), new house lot: signed by Board

Post ad for Custodial/Maintenance position. Clement is to ask Robinson if his summer help could fill in until a replacement can be found.

Hubbard asked the Board how the situation is handled if someone is threatening legal action against the Town. In his experience, he would cease contact with the individual. If the individual came in and wanted to have a discussion at a public meeting regarding the issue and legal action was pending, no discussion would take place and the Town would consult with counsel while still performing town business as usual. Artimovich said that all meetings are recorded and it is documented that that Town was conducting normal business. At any time the Chairman has the right to remove anyone from the meeting. The discussion is for the members amongst the Board and the audience is there to observe and may only speak if given permission.

Motion to adjourn at 6:45 pm made by Bryan, 2nd by Menter; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: September 13, 2011

Citizens General Fund:

Previous Balance:	4,708.09		
Deposits:	51,431.39		
Payroll:	13,144.68	DD: 7668.60	CK: 5478.08
FICA:	3,152.39		
A/P: Regular	197,182.31		
Non-A/P			
to Impact Fees			
From MMA	165,000.00		
Bank Charge			
TO MMA			
Account Balance:	7,660.10		
Interest Earned YTD:	86.03		

	Unrestricted	
CD's:	Balance:	-
	Unrestricted	
MMA:	Balance:	2,800,225.04
	Total Invested	
	Funds:	2,800,225.04
	Interest Earned YTD:	1,460.40